

**COUNTY COLLEGE OF MORRIS
CURRICULUM CHECK SHEET
Requirements for Graduation
A.A.S. DEGREE**

**#3400
BUSINESS CAREER
PROGRAM**

NON TRANSFER PROGRAM

Name: _____
SSN or ID _____ Total Transfer Credits _____
Date _____

FALL 2009

COURSE	CODE	CR	GR	TR
General Education Foundation (22 CR)				
COMMUNICATION (6 CR)				
English Composition I	ENG 111	3		
English Composition II	ENG 112	3		
MATH/SCIENCE/TECHNOLOGY (7 CR)				
Basic Statistics	MAT 108	3		
Laboratory Science Elective+		4		
SOCIAL SCIENCE OR HUMANITIES (3 CR)				
Choose from General Education course list (Humanities/Social Science)		3		
GENERAL EDUCATION ELECTIVES (6 CR)				
Elements of Economics*	ECO 113	3		
Humanities Elective		3		
BUSINESS CORE (36/37 CR)				
Introduction to Business	BUS 112	3		
Business Information Systems & Applications	BUS 119	3		
Fundamentals of Electronic Commerce	BUS 132	3		
Principles of Marketing I	MKT 113	3		
Elements of Accounting ++	ACC 110	3		
Principles of Accounting I	ACC 111	3		
Principles of Accounting II OR	ACC 112			
Principles of Finance	BUS 212	3		
Business Law I	BUS 213	3		
Business Electives (12/13 CR)**				
		3		
		3		
		3		
		3/4		
FREE ELECTIVES (3 CR)				
		3		
	TOTAL	61/62		

NOTES:

This is an unofficial document and should be used for academic planning purposes only. All students are required to see their Academic Advisors each semester to discuss and approve their selection of courses before they register.

Due to continual program revisions mandated by accrediting agencies and/or changes in state mandated requirements, students should consult their academic advisor when selecting courses. If you need the name of your academic advisor, contact **the Business Department in Cohen Hall, B230 (973) 328-5656.**

To determine the transferability of your courses to participating NJ Colleges & Universities, access www.njtransfer.org.

+See back page for choices.

*Elements of Accounting and Elements of Economics do not transfer well into 4 year colleges.

**A student wishing to specialize in a specific area of business can concentrate in one of the following areas: Accounting, Finance, Small Business Management or Marketing. See reverse side for course selection.

++Elements of Accounting is a prerequisite for Principles of Accounting I.

Although the A.A.S. degree is a career-oriented program, selected four-year institutions may provide graduates of this program opportunity for transfer. For more information Contact the Transfer Coordinator and/or your academic advisor.

**Business Career Program
3400
Suggested Sequence by Semester**

*This suggested sequence does not include any required developmental courses.
Degree completion time may vary depending upon the number of credits taken each semester.*

SEMESTER I			SEMESTER II		
		CREDITS			CREDITS
English Composition I	ENG 111	3	English Composition II	ENG 112	3
Basic Statistics	MAT 108	3	Lab Science Elective		4
Social Science/Humanities Elective		3	Principles of Marketing	MKT 113	3
Intro to Business	BUS 112	3	Elements of Accounting	ACC 110	3
Business Information Systems	BUS 119	<u>3</u>	Business Elective		<u>3</u>
	TOTAL	15		TOTAL	16
SEMESTER III			SEMESTER IV		
Elements of Economics	ECO 113	3	Principles of Accounting OR	ACC 112	
Humanities Elective		3	Principles of Finance	BUS 212	3
Fundamentals of E-Commerce	BUS 132	3	Business Law I	BUS 213	3
Principles of Accounting I	ACC 111	3	Business Electives		6/7
Business Elective		<u>3</u>	Free Elective		<u>3</u>
	TOTAL	15		TOTAL	15/16

HUMANITIES: See attached General Education course list. Work closely with your advisor to select the appropriate courses.

SOCIAL SCIENCES: See attached General Education course list. Work closely with your advisor to select the appropriate courses.

LABORATORY SCIENCE ELECTIVE: Consult the General Education course list for 4 credit Laboratory Science choices. Consult with your academic advisor for specific course selection.

FREE ELECTIVES: Any course or combination of courses totaling the required credits.

BUSINESS ELECTIVES: Select courses from the following:

Accounting, Business, Marketing, CMP 205, 207 or Hospitality Management. BUS 224/225 Cooperative Work Experience and Related Class (available only with the approval of your advisor). A student who has taken ECO 113 Elements of Economics may not take ECO 211 Principles of Economics I, without first consulting a faculty advisor. Elements of Economics does not serve as a prerequisite for Principles of Economics II.

HONORS COURSES: You may be eligible to take honors courses. For more information, contact the Honors Coordinator at (973) 328-5459.